PLANNING & MANAGEMENT
ACADEMICS & ENRICHMENT
STAFFING & PROFESSIONAL DEVELOPMENT
SITE CLIMATE
STUDENT RECRUITMENT & ATTENDANCE

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for delivering effective programs

TOOL

CLASSROOM OBSERVATION

For information on the importance of classroom observation and tips for effective formal observations, review **Classroom Observation Guidance**.

The Classroom Observation Tool was developed by Bellwether Education Partners for a site visit to the Rochester City School District's Summer Scholars Program. The observation tool addresses the learning environment, student engagement, instructional quality, and curriculum implementation, which were components of the program quality review on which the district requested feedback.

CLASSROOM OBSERVATION TOOL

Teacher: _____   Observer: _____

Date/ Time: _____   Number of Students: _____

Content Area: _____

GENERAL OBSERVATIONS

	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE
The classroom is adequate for the number of students and activities.					
The classroom is well organized and materials are set up and ready.					
The classroom is clean.					
The classroom temperature did not distract from learning.					
Student work is displayed prominently.					

TEACHER BEHAVIORS

AREA	The Teacher:	Frequency:
1. **Inclusive Participation**	Uses practices that involve all students in responding, encouraging all students to formulate answers and participate.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
2. **Equity of Individual Turns**	Calls on a variety of students using a pre-planned system to randomize students to ensure equity.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
3. **Monitoring Responses**	Monitors student responses through focused listening and observing, circulating around the room when students are sharing with partners or teams, reading with partners, or completing written responses.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
4. **Error Corrections**	Provides immediate, clear corrections for individual or group errors, telling students or guiding them to the correct answer.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
5. **Feedback and Acknowledgement**	Provides specific feedback and positive affirmation for performance, focusing on achievement and effort rather than on inherent qualities.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
6. **Pace**	Having prepared for the lesson, maintains an efficient instructional pace while providing adequate thinking time. Avoids digressions.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe

7. **Positive Learning Environment**	Promotes a positive learning environment, connecting with the learners and promoting student success. Utilizes positive reinforcement to encourage appropriate behavior.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
8. **Enthusiasm**	Displays a genuine interest in the content of the lesson and the learning of his/her students.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
9. **Lesson Adjustment**	Adjusts the lesson based on student performance (e.g., re-teaches challenging content. Provides additional practice. Moves forward in lesson).	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe

STUDENT BEHAVIORS

AREA	The students:	Frequency:
10. **On-task Behavior**	Exhibit on-task behavior, following the teacher's directives and completing requested tasks.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
11. **Frequent Responses**	Respond when asked to give verbal, written, or action responses.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
12. **Cooperative Responses**	Work productively with partners or team members (completing tasks, listening to partners, staying on-task).	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
13. **Accuracy**	Provide accurate responses.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe
14. **Appropriate Behavior**	Exhibit behavior that allows them to learn, their peers to learn, and the teacher to teach.	_____ All of the time _____ Most of the time _____ Some of the time _____ Never _____ No opportunity to observe

CONCLUDING NOTES

AREA	NOTES
For teacher / staff feedback:	

For staff meetings and in-session professional development:	